

**MINUTES OF THE SCHOOLS FORUM MEETING
THURSDAY 07 DECEMBER 2017**

Schools Members:

Headteachers:

Special (1)

*Martin Doyle (Riverside)

Nursery Schools (1)

*Peter Catling (Woodlands Park)

Primary (7)

Adrian Hall (Rhodes Avenue)

*Dawn Ferdinand, (The Willow)

*Julie D'Abreu (Devonshire Hill)

*Will Wawn (Bounds Green)

Andy Webster (Parkview)

*Sharon Easton (St Paul's and All Hallows)

*Elma McElligott/ (Woodside)

Vacancy

*Cal Shaw (Stroud Green)

Fran Hargrove (St Mary's CE)

Emma Murray (Seven Sisters)

*Tony Hartney (Gladesmore)

*Michael McKenzie (Alexandra Park)

Secondary (2)

Primary Academy (1)

Secondary Academies (2)

Alternative Provision

Governors:

Special (1)

*Jean Brown (The Vale)

Children's Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

Jenny Thomas (Lordship Lane)

*John Keever (Seven Sisters)

*Laura Butterfield (Coldfall)

Zena Brabazon (Seven Sisters)

* Johanna Hinshelwood (Hornsey Girls)

*Terry O'Sullivan (XX)

(A)Natasha Lewis (St Ann's)

Vacancy@ 2

(A)Andreas Adamides (Stamford Hill)

Hannah D'Aguiar (Chestnuts Primary)

*Lorna Walker (Rokesly Infants)

*Vacancy

Secondary (3)

Primary Academy (1)

Secondary Academies (2)

Non School Members:-

Non – Executive Councillor

*Cllr Ann Waters

Professional Association Representative

Ed Harlow

Trade Union Representative

*Pat Forward

14-19 Partnership

*Russ Lawrence

Early Years Providers

*Susan Tudor-Hart

Faith Schools

*Geraldine Gallagher

Pupil Referral Unit

(A) Clare Macdonald

Observers: -

Cabinet Member for CYPS

*Cllr Elin Weston

Also attending:

LBH Interim Director of Children's Services

Margaret Dennison

LBH Joint Assistant Director, Schools and Learning

James Page

LBH Joint Assistant Director, Schools and Learning

Eveleen Riordan

LBH Senior Business Partner

Paul Durrant

LBH Finance Business Partner (Schools and Learning)

Yoke O'Brien

LBH Principal Education Welfare Officer

Michael Welton

LBH Governance Services Manager

Carolyn Banks

Haringey Clerk (minutes)

Jonathan Adamides-Vellapah

* Members present

(A) Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	CHAIR'S WELCOME	
1.1	The Chair welcomed all members and attendees to the meeting. The Clerk introduced new Forum governor members.	
2.	APOLOGIES AND SUBSTITUTE MEMBERS	
2.1	Apologies: Received and accepted.	
2.2	Substitutions: Chris Lambert for Andy Webster.	
3.	DECLARATION OF INTEREST	
3.1	Pat Forward declared an interest in item: 6, recommendation 9 & 10 – Trade Union Facilities Time.	
4.	MINUTES OF THE MEETINGS 19 OCTOBER 2017 AND 14 NOVEMBER 17	
4.1	The minutes of the 19 October 2017 were approved.	
4.2	The minutes of the 14 November 2017 were approved subject to an amendment on page 3 to clarify that 5/12 is to cover restructuring.	
5.	MATTERS ARISING 19 OCTOBER 2017	
5.1	The matters arising were completed.	
5a.	MATTERS ARISING 14 NOVEMBER 17	
	The matters arising were completed.	
6.	DEDICATED SCHOOLS BUDGET STRATEGY 2018/19	
6.1	The Finance Business Partner for Schools and Learning (Yoke O'Brien) presented the paper and advised on the responses and outcomes from the consultation, which the favoured option was C (see resolved scenario 1).	
6.2	The Forum was advised that any variation to the agreed Department for Education caps, will require approval from the Secretary of State for Education (SoS). The date for applying has passed (30 November 17) on looking to exceed the approved variations.	
6.3	The Forum understood that since the consultation and work has commenced on running the new formula and seeing the outcomes, there is the possibility of another scenario of ensuring the maximum possible for schools, the Schools Block, and the High Needs Block with and remaining funds transferred to the Growth Fund.	
6.4	Members discussed the merits of funding the High Needs Block at a higher level, reflecting on the current situation High Needs Overspend and the inadvertent support required from the Early Years Block to help resolve the financial position. The Forum agreed that additional funding to the High Needs Block did not go against the spirit of the consultation as the proposal was to add an additional 0.25%. (see resolved scenario 2)	

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	<p>RESOLVED: The Forum agreed and approved to run two scenarios:</p> <ul style="list-style-type: none"> • Scenario 1 as outlined in the recommendation from the consultation and if all funding levels have been achieved to run Scenario 2. • Scenario 2 as outlined in Scenario 1, with modification that the High Needs block will receive 0.5% and the remaining funds will be put into the growth fund. The use of the growth funds will be reviewed at a later date. 	
	<p>RESOLVED: The Forum approved Scenario 2 as the Schools Funding Formula for 2018/19, should all the criteria in Scenario 1 be exceeded.</p>	
	<p>RESOLVED – SCENARIO 1: The Schools Forum approved the following:</p> <ul style="list-style-type: none"> a) The central retention of £600,000 for the Growth Fund from the Schools Block. b) The transfer of 0.25% from the Schools Block to the High Needs Block. c) The use of +0.5% or lower Minimum Funding Guarantee (MFG) in the 2018/19 Schools Funding Formula. d) The de-delegation of funds from maintained schools post MFG Budget as outlined in the report. 	
	<p>RESOLVED – SCENARIO 2: The Schools Forum approved the following:</p> <ul style="list-style-type: none"> a) The use of +0.5% (or lower) Minimum Funding Guarantee (MFG) in the 2018/19 Schools Funding Formula b) the transfer of 0.5% from the Schools Block to the High Needs Block. c) The central retention of £600,000 for the Growth Fund from the Schools Block. d) The central retention of remaining funds into the Growth Fund from the Schools Block, with the criteria reviewed at a later date. e) The de-delegation of funds from maintained schools post MFG Budget as outlined in the report. 	
6.5	<p>De-delegation of funds from maintained schools Post Minimum Funding Guarantee</p> <p>The Forum discussed and reviewed the recommendations from the de-delegation of funds. The Forum were advised that voting was restricted to eligible members only and will be held separately for Primary and Secondary.</p>	
6.6	<p>Attendance and Welfare Service</p> <p>The Forum noted that the request for de-delegation from Primary and Secondary has been deferred and will come back in the January 2018 meeting.</p> <p>RESOLVED: Forum members representing primary and secondary maintained schools agreed for the de-delegation request for the Attendance and Welfare Service to be taken at the January 2018 meeting.</p>	YO'Brien

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6.7	<p>Schools In Financial Difficulties 2018/19 The Forum discussed the request for de-delegation and noted that the support agreed for 2017/18 will be in place shortly. Applications from school to the 2017/18 fund will close on the 5 January 2018. The applications will then be reviewed by the panel and approved accordingly.</p> <p>RESOLVED: Forum members representing the Primary and Secondary approved the following:</p> <ul style="list-style-type: none"> • Members representing Primary maintained schools agreed to de-delegate a Contingency for Schools in Financial Difficulty. • Members representing Secondary maintained schools agreed to de-delegate a Contingency for Schools in Financial Difficulty. <p>Approve</p>	
6.8	<p>Trade Union Facilities Time The Forum discussed the request for de-delegation and noted that the sixth forms are not included. The paper noted that the contract agreed in 2016/17 remains the same, academies will be invited to participate at the agreed Age Weighted Pupil Unit (AWPU) rate.</p> <p>RESOLVED: Forum members representing the Primary and Secondary approved the following:</p> <ul style="list-style-type: none"> • Members representing primary maintained schools agreed to de-delegate funding for Trade Union Facilities Time. • Members representing secondary maintained schools agreed to de-delegate funding for Trade Union Facilities Time. 	
7.	<p>DEDICATED SCHOOLS GRANT STRATEGY – CENTRAL SCHOOL SERVICES BLOCK</p>	
7.1	<p>The Forum reviewed the planned expenditure for 2018/19, which has been reduced by £80k. Members discussed the total allocation to Early Help, which includes the allocation from the High Needs Block. Members were advised that the allocations to Early Help are a valued resource and have shown impact.</p>	
	<p>RESOLVED: The Schools Forum agreed the planned expenditure through the Central School Services Block for the financial year 2018/19.</p>	
8.	<p>ARRANGEMENT FOR THE USE OF PUPIL REFERRAL UNIT AND THE EDUCATION OF CHILDREN OTHERWISE THAN AT SCHOOL</p>	
8.1	<p>The Forum noted that the paper has been withdrawn.</p>	
9.	<p>UPDATE ON FUTURE OF THE PROFESSIONAL DEVELOPMENT CENTRE (PDC)</p>	
9.1	<p>The Forum received the update from the Joint Assistant Director, Schools and Learning (Eveleen Riordan) following a request from the 14 November 2017 meeting. The paper outlined the following:</p> <ul style="list-style-type: none"> • The PDC will be vacated by all occupants by April 2018 • The PDC has been disposed via a 125-year lease via the Department for Communities and Local Government. to establish The Grove Free 	

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	<p>School via the Heartlands Community Trust for Children with Autistic Spectrum Disorder. There will be 104 places available commissioned by the Local Authority.</p> <ul style="list-style-type: none"> • From April 2018, Traded Services will be delivered via a dedicated space on the first floor of Alexandra House. The contingency plan is to use space at Stroud Green Primary School, should Alexandra House not be available. • A link to the full Cabinet paper had been included for all members to review. 	
9.2	Members discussed the disposal and noted the future plans.	
10.	WORK PLAN 2017/18	
	The Forum noted the Work Plan.	
11.	ANY OTHER URGENT BUSINESS	
	As there was no further business the meeting closed.	
12.	DATES OF FUTURE MEETINGS	
	<ul style="list-style-type: none"> • 17 January 2018 • 22 February 2018 • 17 May 2018 • 12 July 2018 	